

DORR TOWNSHIP LIBRARY

BOARD OF TRUSTEES

MEETING

Dorr Township Library

Date: July 10, 2017

7:00 P.M.

MINUTES

Meeting was called to order at 7:00 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Barb Gibson, Sara Rydman, Tara McMillen, Marcia Brock. **Absent-** Kristi Lewis. Also, present Elyshia Schafer, Library Director. No visitors.

Approval of the Agenda: Amend agenda and add to New Business – Board Member search. Gibson motioned to approve amended agenda, seconded by McMillen. All yes, motioned carried.

Approval of the Minutes: Motioned to approve the June 12, 2017 Minutes by Gibson, seconded by McMillen. All yes, motion carried.

Treasurer's Report: Gibson motioned to receive and file the June 2017 Treasurer's report and current budget, seconded by McMillen. All yes, motion carried. Vote motioned, seconded by Gibson, to pay the June 2017 credit card bills in the amount of \$2,232.67, all yes, motion carried. Petty Cash account will be closed. McMillen motioned to approve, seconded by Vote. All yes, motioned carried.

Public Comment: Received email/letter from Peggy Otto, past Dorr Library Board President, expressing encouragement and confidence in the current board. Letter from Barb Bennett requesting to display a quilt at the library to promote the Barn Quilt Trail in Allegan County. Letter from Allegan County Heritage Trail asking for any information to include in the trail experience.

Director's Report: Shafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on ongoing library functioning.

- Newsletter for August 2017 will be available online next week.
- Summer Reading Program will end July 29, 2017. 'Build a Better World' is program theme part of STEAM grant. Over 50 participants have signed up so far.

'Heavy Equipment Petting Zoo' on Saturday June 17, 2017 in library parking lot was a huge success! Over 200 attended. RPM Machinery will offer a similar display next year. Thank you, cards, will be sent.

Summer programs/classes offered to date – Glitter Slime, Teddy Bear Picnic, Book Planners, Essential Oils, UV Detector Bracelets, Carpet Square Checkerboard.

- The August 21st partial eclipse will conclude the summer programs. Glasses to view the eclipse received from Star Net/ NASA. There will be a viewing party with a safety related program
- Total Facebook followers are 1217.
- Mini Comic-Con scheduled for Saturday July 29, 2017.
- ALA Conference attended by staff was informative with many future program take-aways. Director will have staff complete a conference survey.
- Director will attend the next Lakeland Library Cooperative meeting.
- Carpet installation will be completed early fall 2017.

Township Board Meeting: The June 29, 2017 meeting was attended by the library director, Schafer. She provided a summary of current events and programming. Next Township meeting is July 27, 2017.

Committee Reports: None.

OLD BUSINESS: SUMMER READING PROGRAMS HAVE BEEN SUCCESSFUL WITH APPROXIMATELY 245 PARTICIPANTS. SEE DIRECTOR'S REPORT FOR DETAILS.

NEW BUSINESS:

1. Received resignation on July 10, 2017, from board member, Kristi Lewis. She has found full time employment in northern Michigan, she is no longer a township resident. Motion to accept board member Lewis resignation by Vote, seconded by Rydman. Motion carried. Begin search for replacement.
2. Contract for new library director-President Vote will contact lawyer for contract language.
3. Building issue-roof damage due to storm AM Friday July 7, 2017. Temporary repair in place, replacement shingles on order.
4. RFP discussion for cleaning services and approximate number of hours necessary to complete cleaning. Current contract will expire July 31, 2017. Accepting proposals for cleaning services to dorrlibrary@hotmail.com. A Library Board Meeting on Monday July 31, 2017 to approve a new cleaning service.

Adjournment: Vote motioned, Gibson seconded to adjourn at 7:59 pm. All yes, motion carried.

Next regular meeting: August 14, 2017 7:00 p.m. at the library.

Submitted by Sara Rydman.

